



# Monthly Executive Meeting

- September 27, 2021 @ 7pm - Virtual Meeting
- Chair: Nadia Elmasry Weiss, Secretary: Cindy Holland

## 1. Attendance

Officers					
Quorum: President or VP + 3 Officers + 50% Directors					
Nadia Elmasry Weiss	y	Barry Keen		Nathan Woods	Y
Chris Taylor	Y	Brad Shantz	Y	Mike Heckendorn	Y
Josh Gruhl	Y	Cindy Holland	Y	Katie Hackert	Y
Directors					
Kevin Brown	Y	Mark Trimble	Y	Aaron Hardy	N
Luke Baleshta	y	Jenna Abate	Y	Donna Harrington	Y
Mike Stiles	Y				
Staff					
Donna Harrington	Y				
Guest(s)					
Alex Martin	Y	Kurt Wilkie			

## 2. Agenda

- [Call to order](#)
- [Guest\(s\) have the floor](#)
- [Previous Minutes](#)
- [Reports](#)
- [Old Business](#)
- [New Business](#)
- [Adjourned](#)

### 3. Appendices

#### A. [Financial Statements](#)

### 4. Call to Order

Start time – 7:04

### 5. Guest(s) have the floor

(Alex Martin)

- Reminder when scheduling to please allow approx. 7 day's notice for games.
- Please also don't leave a huge gap between games
- Saturday oct 3<sup>rd</sup> – block of three games (Donna is going to change this right away)
- Is the Woolwich rep tournament still a go – It may not be as many ages groups involved. We just wanted to make sure that was still happening.
- Will there be Friday games and if so what will the scheduling look like so there is enough time to allow people to adjust their work schedules.
- Any updates Woolwich LL tournament – At this point we will post on the website that we are looking for volunteers to run the tournament. If we get volunteer to run it we will. Stay tuned for more details.
- Nathan to provide a list of game lengths for all ages U9 and up.
- We will do our best to not call out of town refs, but because of the shortage we may have to contact out of Woolwich.
- Brad – how many refs are we short (we normally have 50-60 and now only have 30-35 refs) This is important to budget accordingly if we are sitting at 50%
- Any ETA on new clinics? He's unsure – they are behind on all e-learning. No dates have been announced for entry level clinics. Recruiting new bantam recruits would have normally happened if new clinics were an option.

### 6. Previous Minutes

- Motion to approve the reports – Nathan
- 2<sup>nd</sup>- Mike Stiles

#### **Call to Action Items from Last Month:**

- Everyone - Ensure your police checks are updated and submitted. If you need a form for a discount on getting one please talk to Donna
  - Reminder to send her your police checks.
- Nathan - Provide Kurt with screening protocols once finalized (Complete)

- Nathan - Prepare a pro/con list and possibly reach out to U18 parents about which division to commit to. (Complete)
- Nathan/Donna - Work together on the items that need to be posted to the website. (Complete)
- Donna - Update exhibition games so they start at 6pm or later (complete)
- Donna - Setup Kurt on the oneDB/SportHead app (complete)
- Donna - Place names of those who have registered for the tournament onto the website. (Complete)
- Mike?/Donna - Book meeting to discuss wording around tryouts/rep and registration and any changes that might be required(Complete)
- Mark - Move forward with ordering socks (Complete)
- Aaron - proceed with 2 of the fundraisers, and inquire about the gaming license. (Complete)
- Cindy - Send Kurt minute notes from his portion of the call (Complete)

## 7. Reports

- Are there any items that need to be discussed tonight for the reports submitted?
  - Items discussed have been posted below in new business.
- Motion to approve the reports
  - 1<sup>st</sup> – Katie
  - 2<sup>nd</sup> – Josh

### 7.1. President - Nadia Elmasry Weiss

- A big thank you to our amazing Executive team for all their hard work and commitment to getting this hockey season started. Very thankful to be part of an amazing group of people. Much appreciated.
- Development ice times in September Still trying to figure out all registrations and payment but approximately cost was \$12,000 and we had about 130 players register with a profit of approximately \$3500.
- Website is main source of communication and please continue to use to communicate any changes. Thank you Mike and Donna.

### 7.3. Vice-President - Representative Teams - Nathan Woods

- Tri County provided an updated season structure on Sept 12<sup>th</sup> adjusting the season start date for all rep teams to Nov 1<sup>st</sup>. As a result, the first phase of the season for U10-U18 has been shortened to 10 games; however, the remainder of the season is expected to remain as planned with 16 games between the beginning of Jan to the beginning of March. League playoffs will remain during the month of March and OMHA weekend Apr1-3 or 8-10.
- Season schedules will be released by Tri-County Oct 16<sup>th</sup>

- WMHA Executive motion was passed Sep 19<sup>th</sup> allowing Woolwich teams to enter up to 3 tournaments per season not including March Break and Christmas
- WMHA's Return to Hockey Safety Plan was communicated via the WMHA website on Sep 21 in accordance with the requirements set out in the Ontario Hockey Federation (OHF) Return to Hockey Covid-19 Response for the 2021/2022 Hockey Season
- Tryout numbers as of Sep 24, 2021:
  - U9 - 22
  - U10 - 15
  - U11 – 22
  - U12 – 24 (3 are NRPs)
  - U13 – 30 (4 are NRPs)
  - U14 – 39 (7 are NRPs)
  - U15 – 22 (2 are NRPs)
  - U16 – 19 (0 are NRPs)
  - U18 – 38 (3 are NRPs)
- Will determine the viability of all AE level teams by Sep 27 (i.e. do we have enough numbers), after each A team has conducted its first two tryouts
- Gamesheet app links and codes to be provided to WMHA teams in Oct
- So far 3 exceptional player movement applications have been submitted; one for U8 to U9 (exception since the rule is only to apply for U11 and above) and two others for U9 to U11. Will need to conduct evaluations of these three players to complete the process

## 7.4. Vice-President - Local League Teams - Chris Taylor

Things are coming together with the local league planning, here is where we are at:

- A meeting is scheduled Sep 28 with Centre Wellington to start initial discussions with our season
- I have reached out to all last years LL coaching staff 2 weeks ago as a recruiting mechanism
- I have 7 head coaches so far with about 7 positions to fill
- We are running LL pre-evaluation ice Oct 1/2 for all LL age groups which I'll be organizing and recruiting staff and advertise the Select program. This should be going up on the website today hopefully as its only a week away
- Evaluations start Oct 8/9 for all LL teams, still need to schedule the 2nd/3rd evaluation times. The website was updated Thurs Sept 23 with all the info.
- I don't have any confirmed convenors at this time and I'm away for the 1st evaluation weekend (its the long weekend) so I'll be finding lots of assistance for that weekend
- CW is not participating in Select, I'd like to reach out to other centres to confirm which ones are participating this season to ensure we're not alone

## 7.5. Vice-President - Coaching - Brad Shantz

- Tryouts well under way and for the most part numbers have been good as coaches are making there teams
- Brian Clemmer stepped down as U10 coach as his son is not playing in Woolwich this year so we have recruited Mike Ellis to take on the role as head coach for the U10A team. I told Mike E that I can help him do evaluations for this group.
- All AE coaches will hopefully be assigned by September 29th 2021 (A/E U11, A/E U13, A/E U18)
- Everything seems to be going well with the arenas and teams coming and going from the rink.

## 7.6. Vice-President - Player Development - Josh Gruhl

- The body checking clinic went well, passed along from Tony from the ice perspective. He has asked that in future we have a longer session per ice time. A different sign up process will have to be looked at to help eliminate way more emails that needed to be.
- Goalie clinic is slated to begin Oct 23, starting with the younger age group followed by the older group the following Sat.
- Local League Development clinic I am still trying to get off the ground. I am waiting to hear back from a couple universities to see if they can supply a few instructors for a 6 week sessions. I will also look at other options for on ice help for this development. Question being if we can secure ice for these skates. Possibly put a poll up on the website asking if you would be interested to sign your player up a 6 week LL development instruction. I am open to suggestions to help this get underway.

## 7.7. Vice-President - U9 & Below - Mike Heckendorn

- No update

## 7.8. Coach Selection Committee - Nathan Woods & Brad Shantz

- No update

## 7.9. Player Safety Committee - Luke Baleshta

Concussion Safety & Protocol Awareness Course is well underway There have been 16 families that have completed and submitted their certificates. I'm sure that more will wait until the last minutes.

## 7.10. Equipment Committee - Mark Trimble

REP – all jerseys, pucks & trainer's kits have been handed out to 'A' teams for tryouts, AE will follow, once coaches are selected. In the interim, will there be a WMHA representative holding the tryouts for AE and responsible for handing out jerseys, pucks, etc?

LL – working on a plan with Chris to distribute jerseys, trainer's kits & pucks for tyouts Sock order has been received and will be handed out to coaches once final teams are selected.

## 7.11. Photo Committee - N/A

- No committee this year

## 7.12. Woolwich Weekend - N/A

- Nothing to report.

## 7.13. Woolwich Cup - N/A

- Nothing to report.

## 7.15. 4 on 4 - N/A

- Nothing to report.

## 7.16. Spiritwear Committee - Aaron

Agreements signed, checks collected and dropped off to Katie for deposit to the bank

## 7.17. Constitution Committee – Mike Stiles

- Nothing to Report

#### 7.18. Nomination Committee – Cindy Holland

- Nothing to Report

#### 7.19. Sponsorship Committee - Kevin Brown

Sponsorship letters are being sent out this week and we are getting a positive response.

#### 7.20. Fundraising Committee - Aaron Hardy

Cash Calendars and Pepperettes will begin once teams are selected. I will be sending Nathan the order form to distribute to coaches.

#### 7.21. Communications Committee - Mike Stiles

- Nothing to Report

#### 7.22. First Shift Committee - Nadia Elmasry Weiss

- No committee this year

#### 7.23. Volunteer Committee - N/A

- No committee this year

#### 7.24. Risk Management – Cindy Holland

- Nothing to Report

#### 7.25. Goalie Development Committee - Josh Gruhl

- Nothing to Report

#### 7.26. Treasurer - Katie Hackert

- Financial statements supplied in [Appendix A - Financial Statements](#)

#### 7.27. Website - Donna Harrington

- No report

### 7.28. Office - Donna Harrington

- No report

### 7.29. Registrar - Donna Harrington

- No report

### 7.30. Scheduler - Donna Harrington

- Tryout have been scheduled
- U9 and U11 pathway development sessions have been scheduled

### 7.31. Secretary – Cindy Holland

- Nothing to report

### 7.32. Finance Committee

- Nothing to report

### 7.33. Player Safety – Luke Baleshta

- Nothing to report

## 8. Old Business

## 9. New Business

Nadia

- Related to refunds based on whatever issues i.e. vaccines. Did we discuss what we would do with their credit
  - Katie has refunded that outstanding credit to all players who request a refund.

Josh

- Tony code invoice to be sent to Katie – Nadia to drop them off to Tony code. Katie will work on that this week.
- 

Chris

- Concern as registration numbers for U11 LL plan was to play with center wellington. Looks like LL 11/10.



- Four teams 2 Woolwich/2 Center Wellington would be the minimum

Brad – we need an exact list of available players the ones that are still enrolled in Woolwich. So we can go through and decide what we are doing with Teams.

IP4: 16

IP5: 18

IP6: 26

U8: 32

U9: 42 (1 Rep Team)

U10: 31

U11: 35

U12: 38

U13: 41

U14: 51

U15: 46

U16: 42

U18: 62

U21: 13

Brad is going to look through the list and discuss with Nathan and Mike H, and will come back to the executive with a game plan on what to do with the AE and LL Teams.

(Nathan Woods)

- Discuss sponsoring Jr. Kings for \$2500 (Voted to approve)
  - All Executive who attended of this meeting voted to approve to move forward with this donation.
  - Zach was in touch with Nathan to see if we were interested in donating – the Sugar kings have offered this same amount for the Jr. Kings.
  - Nathan will get Zach and Katie to chat and discuss financials.
  - Zach was going to put something together about the benefits of the program. For future reference we should include this somewhere so it lives within WMHA for future executive etc.
  - Added into the budget for 2022/2023 so it's not a question for budgets moving forward.
- Discuss adjusting Woolwich Memorial Tournament to U15A + Juvenile or U13A + U15A + Juvenile
  - We are at point where we need to spend money on t-shirts, medallions etc. Timeline to get items is getting tight.
  - The revised committee will put the plan together for the Tournament and will get together next week to put a plan in motion.
  - Consider removing other age categories U14, U16, U18

- Gavin ensures that he can get 6 teams. When will he start putting these teams together (Juvenile) Nathan will confirm numbers.
- Give till Friday allowing more teams to join.

	<b>U13 Major A</b>	<b>U15 Minor A</b>	<b>U15 Major A</b>	<b>U18 Minor A</b>	<b>U18 Major A</b>
1	Woolwich	Woolwich	Woolwich	Woolwich	Woolwich
2	Centre Wellington	New Hamburg	Centre Wellington	New Hamburg	New Hamburg
3	New Hamburg		LPC Wild		
4	LPC Wild		New Hamburg		
5			Woodstock		
6			Erie North Shore Storm		
7					
8					

- We should determine if we are going ahead with a local league tournament or not.
  - Is there anybody willing to step up if we should move forward with a LL team.
  - Could something be posted about We are looking for volunteers to plan the LL tournament – Post on the website. IF nobody steps up to run it then the tourney doesn't run.
  - Mike will write something that puts them in touch with Chris to see if we can find a solutions.
  - Donna could provide notes on how to run it.
- Executive, team, staff & players providing proof of full vaccination by Oct 31
  - 50% complete thus far for everyone
  - Email inbox email has been fixed
  - Donna has planned to come to the first practices so coaches and staff can show them to her.

(Aaron Hardy)

Question - the pepperette order form is an online spreadsheet.

Do we want to print out sheets for each player and then ask coaches to fill them into the online form or just send the link to the online order form to coaches and let coaches print them for players or give each player a copy of the online form?

Our expectation is that coaches submit one order for the entire team and then distribute to each of their players based on the individual order forms.

We will order by team and take delivery and the. Divide up each teams order and deliver to the coaches.

- Teams can print their own sheets online, and then submit their orders. From there teams will be required to pick up their pepperettes on the provided day.

(Mike Heckendorn)

- Looking ahead, there is a lot of ice booked next weekend for teams that won't require that much ice.
  - U9 only have 1 team other than the rep team – we are not combining U8/U9 Icetime
  - U8 LL tier 1 & 2 normally shared ice
  - only need 2 ice times U9LL
- Waiting for a list to confirm, but I am confident we won't need 2 hours of ice for U9 and U11 local league. Both groups are low on numbers.
  -
- I think we should review our a/e options at u11 as well. Numbers are probably too low to have a team.
  - As per note above Brad, Nathan and Mike will review.
- We need to make sure the ice is being used by the appropriate teams and not being turned.

(Nadia)

Timekeeping – two time keepers per ice time.

### **Sponsorships**

- Mike H is going to follow up with Kevin about an update on Sponsorships.
- Katie is happy to invoice as soon as we get the okay.

## **10. Adjourned**

Time – 8:07

# 11. Appendices

## 11.1. Appendix A - Financial Statements

### 11.1.1. Financial Statements up to Previous Month

#### Woolwich Minor Hockey Profit & Loss Prev Year Comparison April through August 2021

	Apr - Aug 21	Apr - Aug 20	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
Income				
Development Fees Income	8,410.00	0.00	8,410.00	100.0%
Registration	210,860.32	64,299.57	146,560.75	227.9%
Representative Fees	300.00	0.00	300.00	100.0%
Try Out Fees	950.00	0.00	950.00	100.0%
<b>Total Income</b>	<b>220,520.32</b>	<b>64,299.57</b>	<b>156,220.75</b>	<b>243.0%</b>
<b>Gross Profit</b>	<b>220,520.32</b>	<b>64,299.57</b>	<b>156,220.75</b>	<b>243.0%</b>
Expense				
Bank Service Charges	126.22	217.16	-90.94	-41.9%
Entry Fees	1,931.00	1,782.00	149.00	8.4%
Equipment				
Shirt Expense	0.00	692.64	-692.64	-100.0%
Equipment - Other	144.56	1,103.23	-958.67	-86.9%
<b>Total Equipment</b>	<b>144.56</b>	<b>1,795.87</b>	<b>-1,651.31</b>	<b>-92.0%</b>
Ice Scheduler	3,815.14	587.66	3,227.48	549.2%
Insurance Expense	16,224.03	0.00	16,224.03	100.0%
Misc Expense	0.00	76.84	-76.84	-100.0%
Office Manager	3,351.30	2,329.64	1,021.66	43.9%
Office Supplies	114.50	289.02	-174.52	-60.4%
Woolwich Cup Expenses				
Misc Expenses	0.00	56.50	-56.50	-100.0%
<b>Total Woolwich Cup Expenses</b>	<b>0.00</b>	<b>56.50</b>	<b>-56.50</b>	<b>-100.0%</b>
Woolwich Weekend				
Miscellaneous	450.00	0.00	450.00	100.0%
<b>Total Woolwich Weekend</b>	<b>450.00</b>	<b>0.00</b>	<b>450.00</b>	<b>100.0%</b>
<b>Total Expense</b>	<b>26,156.75</b>	<b>7,134.69</b>	<b>19,022.06</b>	<b>266.6%</b>
<b>Net Ordinary Income</b>	<b>194,363.57</b>	<b>57,164.88</b>	<b>137,198.69</b>	<b>240.0%</b>
<b>Net Income</b>	<b>194,363.57</b>	<b>57,164.88</b>	<b>137,198.69</b>	<b>240.0%</b>

